



## Welcome to Love To Learn Preschool!

We believe that every child is an explorer and each day brings a new adventure. Neuroscientists and other experts have linked movement to learning. Our unique environment lends itself to developing minds through this movement-learning relationship. Our goal at Love to Learn Preschool is to strengthen these neurological pathways and to help in the development of the whole child – physically, emotionally, socially and cognitively so each child can reach his fullest potential.

Our Mission is to:

- Provide your children with a positive first-time school experience. We want them to love to learn
- Support creative minds through movement, dramatic play, exploration and manipulation, physical fitness, fine and gross motor skills, and fun
- Inspire and foster teamwork and team spirit
- Provide opportunities for children to be and feel successful

We believe in:

- Encouraging children to experiment, question, and make choices
- A warm and caring atmosphere where children feel safe to learn
- The dignity and worth of each child
- Developing the whole child – physically, emotionally, socially, and cognitively

Love to Learn Preschool Highlights:

- Warm and nurturing staff with a variety of educational backgrounds, most of them moms, and lots of experience working with children
- A certified teacher at each location
- A unique environment promoting healthy lifestyle habits in addition to learning
- Age appropriate monthly themed-based curriculum
- A team of dedicated teachers working together to provide the best preschool experience possible for your children

## **Love to Learn Preschool Policies**

### **Our Teachers**

Your child's first teacher is one of the most important people they will encounter on their educational journey. It is a teacher's job to lay the foundation for kiddos to learn to love school and love to learn. That is why Love to Learn Preschool only hires the best and most devoted teachers! Each location has a certified teacher on staff and all teachers are required to attend professional development classes in order to best serve the children.

### **Our Curriculum**

We want our children to love to learn. Our goal is to meet the needs of all children by providing opportunities for them to learn through exploration and discovery. Teachers guide and enhance this process through materials and activities that help kiddos make connections to their outside world. Weekly themes and units of study keep children interested and stimulated. Teacher directed activities, such as pre-reading skills, phonics, math readiness, science, music, art as well as other learning activities will be incorporated into lessons through the movement-learning connection.

### **Registration and Supply Fees**

A \$25.00 annual Registration Fee is due upon enrollment for all families new to Love to Swim and Tumble School programs. A \$20 Supply fee is due in the fall and again in the spring. All fees are non-refundable.

### **Tuition**

Tuition is paid in equal monthly payments to be withdrawn on the 20th of each month. If your child is not present but signed up, payment is still due and will be automatically withdrawn from your account. A 30 day written notice is required to withdraw your child from the program. Tuition for one day a week is \$120/month and \$230/month for both Monday and Wednesday.

### **Enrollment**

Children entering the preschool must be 3 years old by September 1<sup>st</sup>. All children MUST be potty trained.

Classes are filled on a first come, first served basis. Waiting lists will be compiled as needed. We reserve the right to request withdrawal of a child whom

we feel is not ready for our preschool program. We will always keep the best interest of the child in mind.

### **Hours of Operation**

Preschool hours are Mondays and Wednesdays from 9:00 a.m. to 1:00 p.m. We ask parents to check their children in at the front and deliver them to the classroom door (the gym). Children must only be left in the presence of a staff member and never be dropped off. In order to allow time for the teachers to prepare their classroom, classroom doors will not be open until 8:55 a.m. If you arrive early, you must wait with your child in the foyer until this time.

Children will only be released to the parents or a person designated by the parent. If a person unfamiliar to our staff arrives to pick up your child, they will be asked for identification to check against our records to verify your permission. Please be sure you explain this important safety procedure to your pick up person.

### **Late Pick Up**

Please pick up your child promptly at 1:00 p.m. Late arrivals cause unneeded anxiety for children. In fairness to all parents, late fees must be enforced. For the first 10 minutes, a charge of \$5.00 will be required. Each additional minute is \$1.00.

### **Classroom Visits and Conferences**

Parent conferences will be scheduled throughout the year as needed. Special problems or occurrences affecting the child will be brought to the attention of the parents confidentially and professionally.

Any changes in the family that may affect the child's success should be communicated to the teacher. This allows the teacher to make adjustments as needed to provide the best learning environment. Some possible changes causing stress to children are: birth of a new baby in the home, a parent out of town, marriage termination, and death. This information will always be kept confidential.

### **Holidays**

Holidays are listed on the calendar and are scheduled to reflect what works best for our program and Love to Swim and Tumble School.

## **School Closing due to Weather**

Love to Swim and Tumble School will do their best to contact families directly by phone or email in the event of closures due to extreme weather.

## **Snacks**

The children will have a low-sugar, nutritious snack each day. Water will be provided to drink during snack time. We ask that each child take a turn bringing snacks for the whole class. A snack calendar will be provided each month with a description of what they will be eating for the day. All snacks must be prepackaged from a store. If your child is going to be absent on their assigned snack helper day, please call the school and an alternate snack will be provided from the school.

## **Lunch**

Each child must bring a nutritious lunch from home. We are not equipped to store food in the refrigerator or heat up items, so please pack foods accordingly. Please remember to label lunch boxes, plastic storage containers, and any other items you want to be returned in their lunch box each day.

## **Shoes and Socks**

Due to the unique environment of our facility, kids will need to remove their shoes before entering the gym/classroom. Children are permitted to wear socks or go barefoot.

## **Birthdays**

On your child's birthday, you will be able to bring a birthday treat. We will list this information on the snack calendar and you will be able to choose your child's favorite treat. This snack must also be prepackaged from a bakery or facility. We have found muffins, donuts, or cookies are a better choice than cupcakes for birthday treats. Most kids only eat the icing from the top of the cupcake and everyone goes home with colored teeth! Please remember children are very perceptive. If you are passing out birthday invitations for a party outside of school, please make sure all kids in the class receive an invitation. If all are not receiving an invitation, please make arrangements to mail invitations from home.

## **Personal Belongings**

Please mark all personal belongings with pens or labels. Love to Swim and Tumble School has a Lost and Found should something turn up missing. Please

keep a change of clothing, including underwear and socks, in your child's bag at all times. Accidents sometimes happen!

### **Toilet Training**

All Love to Learn Preschool students must be potty trained. In the event an accident occurs, the child will change into the extra clothes provided in their bags. If no clothes are found, we will do what we can to accommodate, but it may result in a call at home for a change of clothing to be provided. We are not equipped for diaper changing or frequent daily accidents.

### **Show-n-Share**

Show-n-Share is a great tool to encourage children to communicate effectively their likes and dislikes with their peers as well as a great way to practice phonics, color recognition, shapes, etc. This sharing time boosts self-esteem and fosters friendships. Toys and other special items may be brought to school on the day designated by the teacher, but should otherwise be left at home. Any living Show-n-Share critters must be preapproved by the Preschool Director.

### **Discipline**

We help children learn how to manage their own behavior by guiding them as they develop how to express their wants and needs. We will redirect the children to areas of play where they can be successful. No punitive punishment will be used.

### **Illness**

We ask that you not bring your child to school if you suspect he/she might be ill. A child who has a fever, an upset stomach (within 12 hours), impetigo, hand and foot disease, fifth disease, chicken pox, strep throat, conjunctivitis (pink eye), or any other communicable disease must stay home for the health of the other children.

PLEASE CALL US IF YOUR CHILD WILL BE ABSENT. This will help you and the preschool always know that your child is where he/she is supposed to be.

If your child becomes ill at preschool, we will call you to come pick him up. Please be sure we know where you will be and how to reach you. If we cannot reach you, we will call your emergency contact person. If we are unable to reach you or your emergency contact person for pick up and your child appears to be very ill, we will call 911.

## **How can you help?**

- Do not send your child to their classroom without an adult. Always deliver your child directly to his or her teacher.
- Sign children in and out each day.
- Keep the school informed of any changes that occur such as absence due to illness, changes in phone numbers, the best way to reach you in the event an emergency were to arise, changes in the family's dynamics, etc.
- Read newsletters, notes, and Preschool bulletin boards. Feel free to ask questions as needed.
- Send your child to school in clothes suitable for play and ones they can manage themselves. Clothes with buttons, zippers, and/or pins of any kind are not comfortable on little tummies on our equipment.
- Always be sure to pack an extra set of clothing in your child's bag.

If you have any questions, please feel free to ask any of our dedicated staff members for assistance or stop by the front desk! Thank you for joining the fun in Love to Learn Preschool, and we can't wait to help your kiddo grow!